

TRANS-URBAN-EU-CHINA

Minutes of 28th Project WebMeeting (DRAFT)

July 16, 2020

9:00-11:00 AM (Europe) / 15:00-17:00 PM (China)

Participants (20)

1. TUD: Bernhard MÜLLER, Paulina SCHIAPPACASSE, Claudia HAWKE, Sarah Carola STRUGALE, Mengfan JIANG
2. IÖR: Stefanie RÖBLER, Robin GUTTING
3. AIT: Hans Martin NEUMANN, Kerstin SCHMIDT
4. ISCI: Edna PASHER
5. EUR: Nikolaos KONTINAKIS
6. ISINNOVA: Lorian PAOLUCCI, Giovanna GIUFFRE, Daniel CASSOLÀ
7. NTNU: Annemie WYCKMANS
8. POLITO: Maria Paola REPELLINO
9. CIUC: Otthein HERZOG
10. THSA: Badiia HAMAMA
11. CASTED: Zhuqing XU
12. CAUPD: Shuyu WANG

Agenda

1. Welcome and introduction

2. Minutes of the last meeting

- The minutes of the 27th Project Consortium Meeting were reviewed. They are approved by all partners.
- The minutes are available in the Login section of the project website now.

3. Report on the state of work (according to Work Packages; see the respective ppt-slides)

- WP6 informs that D 3.3, D 4.3 and D 5.3 were submitted in time. D 1.2 and D 2.3 will be submitted at the end of September 2020 while D 6.8 at the end of December 2020.
- The consent form and information sheet template are being updated according to comments in Ethics Review Letter. Based on input from partners on ethics issues/data in the Interim Management Report, an updated Data Management Plan will be drafted. Updated documents will be sent to Ethics Board and Ethics Advisor for review.
- D.6.8 Book delay was accepted by the project officer. The new date is 31.12.2020. D 6.9 and D 6.11 are on track.
- Three designs draft proposed by the editor for the book cover were discussed. A majority of partners rejected all designs because they did not refer to the socially integrative city, i.e. people. The project coordinator will discuss the design cover with the publisher.

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- NTNU, ISCI and others offer their cooperation and support in preparing the project conference which is to be held in November, especially in the case it has to be held online. Technical expertise and experience with organising online conferences can be shared.
- According to TU-Dresden information, there is a patent on the term „webinar“ since 2003 (until 2023), registered in Munich. Therefore, we will not use the term anymore. It is recommended to use the terms “online seminar” or “online workshop”.
- WP4 (Task 4.1) is planning to use storytelling as an online and interactive communication tool that facilitates the cross-reading of WP1-WP4 results (see details in .ppt). Task 4.3 focused on the completion of D.4.3, as additional contents were requested. The task made a contribution to the online workshop with Wuhan stakeholders on “Data Science and Communities”. They are currently working on ULL data and the description of the Tel-Aviv case study as a smart city.
- WP1 is in the process of finalizing the text and images for tools for the Comprehensive Atlas (D 1.2) and preparing the set of tools for the online compendium. Additionally, members are working on D 1.3 (Recommendations) and supporting WP4 partners on web-story lines.
- WP2 is focused on elaborating D.2.3 to be submitted by the end of September 2020. D 2.4 will be submitted as planned. Instead of Living Labs, online workshops for validation of tools will be organized with WP5.
- WP3 is concentrated on the contributions for the Online Compendium (preliminary draft list with 25 tools) in coordination with WP1, 2 and 4. Additionally they are preparing ULL activities (online workshops) in cooperation with WP5 (Eurocities).
- WP5 implemented the 1st ULL Stakeholder Workshop with Wuhan stakeholders, for WP4. Three more workshops are under preparation as a joint cooperation among NTNU, EUR & ISCI. The organizers are asked to send a short text about it together with the respective links for the project website.

For more details, please see the PPT presentations uploaded online:

<http://transurbaneuchina.eu/>.

Next steps

- Upcoming next 6-months interim report (01.01.2020 – 30.06.2020). All partners that have not submitted the information, please fill in all sheets and submit them to claudia.hawke@tu-dresden.de.
- Deadline for book paper submission: end of July 2020. Please take care of the format of manuscripts and follow the publisher’s guidelines.
- Submission of WP Compendium contributions to Project Management: May - August 2020 and internal review of each tool in September 2020. DEADLINE for COMPENDIUM text submission: August 31, 2020 (as some WPs end in M33).
- Urban Lab activities (online workshops).
- Forthcoming events and proposed dates
Consortium Meeting No. 6 and final EAB meeting (Beijing) (1 day): November 5, 2020

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TRANS-URBAN-EU-CHINA Final Conference (Beijing) (1 day): November 6, 2020

Policy Round Table (WP leads and co-leads only) (Brussels) (1/2 day): February 8, 2021

Final Review (WP leads and co-leads only) (Brussels) (1 day): February 9, 2021

4. AOB

- Please always contact the project coordinator through or with copy to the relevant WP leads, especially regarding necessary changes due to the Corona crisis.

BM/PS/MJ

Dresden, 16.07.2020